

Graduate Assistant for Collegiate Recovery Community  
William Magee Center for Wellness Education  
The University of Mississippi

### Qualifications

Acceptance into the University of Mississippi Graduate School in pursuit of a Master's Degree in related field. *Note: Students pursuing on-line graduate degree programs will not be eligible for a graduate assistantship.* For a complete list of programs offered and application deadlines visit: <http://gradschool.olemiss.edu/apply-now/graduate-programs-and-deadlines/>

### Duties & Essential Job Functions

Include but are not limited to:

- Assist the William Magee Center with the management, administration and supervision of the Collegiate Recovery Community (CRC)
- Coordinate and facilitate weekly CRC seminar meetings, 12 step meetings, and other meetings as needed
- Research best practices and implement a membership application process, scholarship application and award process, and attendance program for CRC members
- Coordinate programs, events, and outreach as needed for the CRC
- Coordinate CRC student leadership executive meetings
- Serve at the University of Mississippi liaison for multiple state, regional and national CRC professional associations
- Provide administrative support for the Collegiate Recovery Community

### Salary Range

The position is a nine-month appointment with \$11,500 stipend. Assistantship includes 100% tuition waiver plus 100% of nonresident fee and health insurance benefits.

### Application Procedure

Interested applicants should submit their cover letter, resume and list of three professional references to: Erin Cromeans; [wellnessedu@olemiss.edu](mailto:wellnessedu@olemiss.edu); 662-915-6543